

CAL SHAKES

Position Description Shop Assistant Seasonal, Non-Exempt Employee

Position Overview

California Shakespeare Theater (Cal Shakes) is seeking an entry level Shop Assistant for our 2019 season. An ideal candidate will have interest in gaining skills and experience in one or more of the following areas: Props, Carpentry, or Scenic Painting.

About Cal Shakes

Description: Launched in 1974, Cal Shakes is a major Bay Area theater that, guided by the artistic direction of Obie Award-winning Eric Ting, has emerged as a leader in promoting Equity in theater and incorporating the voices and perspectives of community partners in the works on our stage. California Shakespeare Theater strives for an inclusive work environment and works to actively embrace a diversity of people, ideas, talents, and experiences. We highly encourage people of color, individuals with disabilities, and other historically underrepresented groups in our community to apply.

Mission: Cal Shakes redefines the classical theater for the 21st Century, making works of extraordinary artistry that engage with our contemporary moment so we might learn about ourselves and each other in the fullness of our world.

Equity, Diversity, and Inclusion (EDI) Statement: At Cal Shakes, we believe that equity is a practice. Our actions—both onstage and off—can have a positive social impact by exposing oppression, addressing historic injustices, and showing how power can be transformed and shared in different ways. We work to dismantle systemic bias by actively including, reflecting, and creating opportunities for our diverse Bay Area communities. We recognize that this work is ongoing and often imperfect, but we are committed to facilitating respect for the many facets of the human experience.

Time Commitment: 40 hours per week.

Duration: April 15, 2019 through October 31, 2019; flexibility around start and end dates is possible.

Supervision: The **Shop Assistant** reports to the Shop Supervisor.

Compensation: Paid at the prevailing minimum wage.

Additionally, candidates will:

- Share a respect for a diversity of backgrounds and voices.
- Have good verbal communication skills.
- Be punctual and detail-oriented.
- Follow equipment safety procedures, always.
- Be timely with all projects but do not rush.
- Be able to work independently and in a team setting.
- Be able to lift 25-50 pounds.
- Be comfortable working at heights.

Special Environmental Factors: Work includes extended standing and walking on uneven surfaces. Variable schedule which requires evening and weekend hours during load-ins and technical rehearsals. Some local travel between the scene shop in Berkeley and the theaters in the greater Bay Area.

Please submit cover letter and résumé to:

Steven Schmidt

Technical Director

California Shakespeare Theater

701 Heinz Avenue

Berkeley, CA 94710

Or email sschmidt@calshakes.org (with "Shop Assistant" in the subject header)

NOTE: Applicants must provide availability between April 15, 2019 and October 31, 2019 in cover letter.